RDP International Ltd

Course content review

Introduction

RDPI takes the standard of its courses and materials very seriously. This policy sets out how we ensure that the standard of our service is maintained.

Course reviews are an integral part of our quality assurance process.

The focus of course reviews is on:

- the accuracy, validity and supporting evidence for course content;
- the appropriateness of the content and assessment method in order to achieve the learning outcomes;
- the course content being up to date and accurate.

Responsibility

Responsibility for course review and implementation of any required updates rests with the Directors.

Frequency

Each course is continually reviewed and updated, where necessary. We maintain an active interest in the scientific and other professional literature relevant to our courses, as far as is practically possible. We participate in academic and subject-matter meetings and training to ensure, as far as practical, that we maintain our own professional standards and the quality of course materials. When new information or evidence relevant to course content is identified, it is verified and materials are updated, as appropriate

For certain subject areas, RDPI has professional subject-matter experts as Partners and, where appropriate, their advice and guidance is sought.

This includes any elements of the learning materials relating to the law and we endeavour to ensure the most up-to-date versions of any legal references are used and are correct as of the time of the review.

The Policy and the procedures are to be reviewed in January of each year by the Directors.

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